



ALBERTA SEED PROCESSORS

AGM

JANUARY 17 – 19, 2018

WESTIN HOTEL
EDMONTON, ALBERTA

WELCOME TO THE 65th ANNUAL GENERAL MEETING

Thank you for joining us as we celebrate our past and look towards our bright future. As part of the festivities, we have invited key industry leaders to inspire and connect this Association with the best and brightest in the seed world. We will also have collaborative roundtable sessions where our Board will gather ideas and feedback from YOU regarding the industry issues that offer opportunities or pose threats to our business.

Please note that all resolutions must be submitted in writing (mail, fax or email) prior to Friday, December 15, 2017. Please see enclosed the form to use when submitting. The deadline allows time to distribute copies of resolutions to all member plants for review prior to the AGM, which will then allow for proper discussion and debate.

Regional elections for provincial directors in Regions 1 & 2 will take place on Thursday, January 18. If you are in any of these regions, please bring forward nominations for Provincial Directorships! Remember that apathy kills many really good organizations, so you can help ensure our Association's future by being involved.

As always, the Board is sensitive to the ever-rising costs of meeting attendance. To that end, we strive to bring excellent value to AGM attendees. The cost of your registration to this event will include:

- ✓ Access to the entire convention, as per agenda, and the opportunity to have input as to the operation and direction of your Association
- ✓ A welcome reception hosted by BASF in conjunction with registration on Wednesday afternoon, Jan 17
- ✓ **A BONUS WORKSHOP on Wednesday afternoon, Jan 17, featuring your choice of one of two sessions:**
 - Topic #1: Safety Workshop focusing on Hazard Assessments, Emergency Response Plans
 - Topic #2: Board Governance 101

(Great Value: Meals, Reception, Education, Entertainment & Networking!!)

We sincerely hope you are able to join us. Your input is important to shape the future of the Alberta Seed Processors.

See You in January!

David Bishop
President

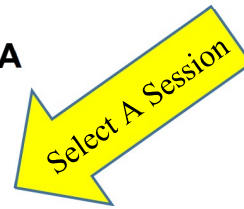


Alberta Seed Processors

65th ANNUAL MEETING

January 17-19, 2018
WESTIN HOTEL - EDMONTON, ALBERTA

Please Note These Changes:



WORKSHOP: Wednesday, January 17, 2018 1:00 p.m.- 4:00 p.m.

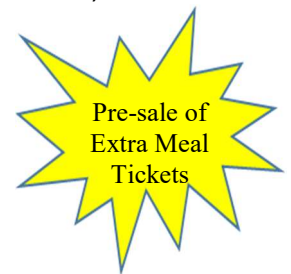
Select a session:

1.) Hazard Assessments, Emergency Response Plans

Targeted to all Managers, Staff & Board members to start building emergency response plans based upon hazard assessments. Course material will be delivered by FARM SAFE ALBERTA, and could be applied to both seed plants and farms.

2.) Board Governance 101: Targeted to new board members and chairmen.

Limited to 25 attendees. Register early.



Discounted Pre-sale of Extra Banquet & Meal Tickets:

Need an extra meal ticket? Discounted extra tickets for the banquet and other meals will be sold PRIOR to the event.

Only limited tickets will be available at the door at regular pricing.

Please refer to the registration form for further details.

KEY INFORMATION:

ALL ATTENDEES ARE REQUIRED TO SUBMIT A REGISTRATION FORM, EVEN IF USING A PRE-PAID REGISTRATION

December 15, 2017 is the Deadline for:

Early Registration

Payments received on or before **December 15, 2017** will be at a discounted rate of \$300.

Payments & registrations received after December 15, 2017 will be \$330.

Resolutions: Must be submitted in writing prior to December 15th, 2017

Westin Hotel Reservations:

Delegates are responsible to make their own hotel reservations.

Phone: 1.800.937.8461. (Reference "Alberta Seed Processors" to receive special group rate)

A Block of Rooms is available at \$155 + taxes per night. (Parking not included)

Reservations must be made prior to December 15, 2017 to receive the reduced rate!

Enclosed for your attention are the following:

- Copies of the Annual Meeting Agendas – Delegates, Ladies & Managers
- Registration form
- Delegate Credential Card to designate voting privileges for your plant
- Resolution Form



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Tentative AGENDA

(Sponsor listing as of November 1, 2017)

Wednesday - JANUARY 17, 2018

9:00 am – Noon	Managers' meeting open to managers & invited guests	<i>Centennial Room</i>
1:00 pm – 4:00 pm	Board & Manager business builder workshop <i>Sponsored by SEED CHECK TECHNOLOGIES</i>	<i>Centennial & Strathcona Rooms</i>
4:00 pm – 7:00 pm	CONVENTION REGISTRATION <i>Provided by: FOSTER PARK BROKERS</i>	<i>2nd Floor - North Foyer</i>
IMPORTANT	Voting credential cards must be completed and presented at registration	
4:00 pm - 5:30 pm	Partner Welcome Reception Hosted By BASF <i>Refreshments, Agronomy Learning Stations. Light Snacks</i> No RSVP required, just drop by after visiting the registration desk.	<i>Turner Valley Room</i>
7:30pm – 12:00am	ICE BREAKER EVENT <i>Hosted by: MANAGERS' ASSOCIATION</i>	<i>Manitoba/Saskatchewan Rooms</i>

Our future's so bright: We'll need to wear shades.



Thursday - JANUARY 18, 2018

7:00 am - 8:00 am	BREAKFAST <i>Sponsored by: Hanks Feed Mills & BioVision Seed Labs</i>	<i>BC/Alberta/Yukon Rooms</i>
7:00 am	CONVENTION REGISTRATION <i>Provided by: FOSTER PARK BROKERS</i>	<i>2nd Floor - North Foyer</i>
	TRADE SHOW	<i>North Foyer</i>
8:00 am	ANNUAL GENERAL MEETING Call to Order – Dave Bishop, President O Canada – All Present Invocation Greetings from Government Officials, Agriculture Industry	<i>Manitoba/Saskatchewan Rooms</i>
8:30 am	Business Meeting, including reports & formation of finance committee	

9:15 am Auditor's Report – Daryl Andre
9:30 am Managers Association Report – Joe Hanson

9:45 am BASF Colin Sebulsky

10:00 am **REFRESHMENT BREAK & TRADE SHOW** North Foyer
Sponsored by: 20/20 SEED LABS & WA GRAIN

10:30 am Syngenta- Rob Bishop & Shad Milligan

11:00 am Chris Chivilo President, CEO: WA Grain
Sponsored by: LEWIS M. CARTER



Since starting WA Grain in 2007, the business has since grown to 70 employees, 7 owned facilities and 22 third party shipping locations. Expansions this year include a pet food ingredients facility in Bowden, a \$7 million grain and pulse facility on Prince Edward Island, and a malt house complete with brewery and tap house in Strathmore. WA Grain's sister company, New Leaf Essentials, has also entered the organic commodity trading arena this past year. A pulse fractioning plant is still in the works. Chris also credits much of his success to working with several members of the Alberta Seed Processors.

12:00 pm **LUNCHEON -** BC/Alberta/Yukon Rooms
Sponsored by: Farm Credit Canada

1:00 pm National Seed Industry Update Canadian Seed Institute - Roy Van Wyk

1:30 pm Issues Ink – Communicating Is the Key to a Bright Future – Shawn Brook

2:30 pm Morneau Shepell – Update on Benefit Program - Doug Sample

2:45 pm **REFRESHMENT BREAK & TRADE SHOW** North Foyer
Sponsored by: MORNEAU SHEPELL

3:15 pm *Focus Group Discussion*
Delegates break out into smaller groups and discuss topics pertinent to the Association and its members

4:15 pm Resolutions (Must be submitted by Friday, December 15, 2017)

4:30 pm Regional Elections (Regions 1 & 2)

EVENING ENTERTAINMENT - BANQUET FLOOR

6:00 pm Reception (cash bar)
7:00 pm Banquet & Awards Presentation
9:00 pm Entertainment – **BASS LINE UNION** *Sponsored by: SYNGENTA*



FRIDAY – JANUARY 19, 2018

- 7:00 - 8:00am **BREAKFAST** BC/Alberta/Yukon Rooms
Sponsored by: CAN SEED EQUIPMENT & MERIDIAN
- TRADE SHOW** North Foyer
- 8:00 am **ANNUAL MEETING** Manitoba/Saskatchewan Rooms
- 8:10 am **“If We Can Do It, You Can Do It”**
A showcase of innovative business ideas or the adoption of processes that enhance productivity or profitability.
- 9:10 am Bayer – Allan Anderson & Beth Markert
- 9:40 am **REFRESHMENT BREAK & TRADE SHOW** North Foyer
Sponsored by: SECAN & NEXEED
- 10:15 am **Focus Group Discussion**
Two topics of current industry & association interest will be discussed
- 11:15 am Budget, Appointment of Auditor
Unfinished & New Business
- 11:30 am **KEYNOTE SPEAKER** **EMBRACING CHANGE**
Sponsored by BASF



Kristen Cumming

Kristen Cumming's career is focused on improving the connection between people and their work. Her 20 years' experience in career development and human resources is complemented by a Bachelor of Arts degree in Economics and a Master of Education degree in Workplace and Adult Learning. Kristen instructed eight years with the Bachelor of Management Business Economics program at the University of Alberta – Augustana Campus and for the past 20 years operated a successful consulting practice through which she serves as a speaker, facilitator and trainer on recruitment and retention, leadership and execution.

- 12:45 pm **ANNUAL MEETING ADJOURNMENT**
- 12:45 pm **LUNCHEON** BC/Alberta/Yukon Rooms
Sponsored by: ATB FINANCIAL & AG GROWTH INTERNATIONAL (AGI)



65th ANNUAL CONVENTION
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Tentative LADIES PROGRAM

Wednesday - JANUARY 17, 2018

4:00 - 7:00 p.m.	CONVENTION REGISTRATION	<i>2nd Floor - Foyer</i>
4:00 - 5:30 p.m.	BASF Welcome Function	<i>Turner Valley Room</i>
7:30 p.m. – 12:00 a.m.	ICE BREAKER EVENT	<i>Manitoba/Sask. Room</i>

Thursday - JANUARY 18, 2018

7:00 - 8:00 a.m.	BREAKFAST	<i>BC/Alberta/Yukon Rooms</i>
10:00- 12:00 p.m.	<i>Connect</i>	<i>Strathcona Room</i>
	<i>Join Brenda Robinson from the Robcan Group to be inspired how to connect with each other with the powerful tool of laughter</i>	

12:00 p.m.	LUNCHEON	<i>BC/Alberta/Yukon Rooms</i>
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1:00 – 3:30 p.m.	<i>Create</i>	
	Tap into your inner artist to paint your personal masterpiece with the fun-filled direction of the gals from SMASH ART. No experience necessary.	
	<i>Sponsored by BAYER</i>	



6:00 p.m.	Reception	
7:00 p.m.	Banquet	<i>Banquet Floor</i>

9:00 p.m. – 12:00a.m.	Entertainment	<i>Bass Line Union</i>
		<i>Sponsored by: Syngenta</i>

FRIDAY – JANUARY 19, 2018

7:00 - 8:00 a.m.	BREAKFAST	<i>BC/Alberta/Yukon Rooms</i>
11:30 a.m.	KEY NOTE SPEAKER	<i>Manitoba/Saskatchewan Rooms</i>
	<i>EMBRACING CHANGE: Kristen Cumming</i>	
	<i>Please refer to delegate Agenda for details on the Key Note Speaker</i>	
12:45 p.m.	Luncheon	<i>BC/Alberta/Yukon Rooms</i>



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MANAGER'S ASSOCIATION MEETING

Open to Managers & Invited Guests Only

Tentative MEETING AGENDA
Wednesday, January 17, 2018
 (Centennial Meeting Room, Westin)

8:45 - 9:00 am	Refreshments	
9:00 - 10:30 am	Call to Order – President Joe Hanson	
	1. Additions to the Agenda	
	2. Adoption of the Agenda	
	3. Introduction of Manager Directors & Guests	
	4. Reading of the January 2017 Minutes	
	5. Business Arising from the Minutes	
	6. Committee Reports	
	a. President's Report – Joe Hanson	
	b. Secretary/Treasurer's Report – Blair Peregrym	
	c. Scholarship Report – Bryant Kushner	
	d. Awards	
	e. Convention Planning	
	f. Allied Trade Group	
	7. Elections	
	8. New Business	
	9. Correspondence	
	10. CropLife Seed Treatment Initiative Update - Ron Wirsta	
	11. Manager Training Update - Hugh Baier, Joe Hanson	
10:30 -11:00 am	Coffee Break	
11:00 -11:30 am	Provincial Board Update	
Noon	Adjourn	
12:00 - 1:00 pm	Lunch	
1:00 - 4:00 pm	Business Builder Workshop	<i>Centennial & Strathcona rooms</i>
	(Open to managers, staff, directors, and delegates of the AGM)	
4:00 - 7:30 pm	Convention Registration	<i>2nd Floor - North Foyer</i>
IMPORTANT	Voting credential cards must be completed and presented at registration	
4:00 - 5:30 pm	Partner Welcome Reception Hosted By BASF	<i>Turner Valley Room</i>
	<i>Refreshments, Agronomy Learning Stations. Light Snacks</i>	
	No RSVP required; just drop by after registering.	
7:30pm – 12:00am	ICE BREAKER EVENT	<i>Banquet Rooms</i>
	<i>Hosted by: MANAGERS' ASSOCIATION</i>	





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RESOLUTIONS

To be submitted in writing prior to Friday, December 15, 2017

- [Email: monica.klaas@seedprocessors.ca](mailto:monica.klaas@seedprocessors.ca)
 - Fax: 1 888 446 5853

WHEREAS:

WHEREAS:

BE IT RESOLVED:

Moved By:

Seconded By:

Plant Name:

Date Submitted:



Alberta Seed Processors

5030 -50 Street, Lacombe, Alberta T4L 1W8
 Phone (403) 489 9999 Fax 1 888 446 5853

65TH ANNUAL MEETING REGISTRATION FORM

January 17-19, 2018 Westin, Edmonton

PLANT NAME _____

Plant Manager - Will you be attending the Managers meeting Wednesday? Yes ___ No ___

Early Registration Pricing if Payment is Received BEFORE December 15, 2017

Names First, Last	Delegate Registration, Includes access to meeting, key note speaker, all meals, & workshop \$300	Ladies Program includes access to workshops, meals, entertainment PLUS program designed just for you \$300	ONLY Select one/person		Extra Breakfast or Lunch tickets \$35 each	Extra Banquet Tickets \$85 each	Please indicate all Food Allergies
			Check this box to attend the Board Governance Workshop on Wednesday afternoon	Check this box to attend the Safety Management Workshop on Wednesday afternoon			
	Prepaid						
	Prepaid						
					Sub Total		
					GST 5%		
					Total		

Pricing if Payment is Received AFTER December 15, 2017

Names First, Last	Delegate Registration, Includes access to meeting, key note speaker, all meals, & workshop \$330	Ladies Program includes access to workshops, meals, entertainment PLUS Connect & Create program. \$330	ONLY Select one/person		Extra Breakfast or Lunch tickets \$40 each	Extra Banquet Tickets \$90 each	Please indicate all Food Allergies
			Check this box to attend the Board Governance Workshop on Wednesday afternoon	Check this box to attend the Safety Management Workshop on Wednesday afternoon			

Have you remembered to book hotel rooms?

A block of rooms is available at \$149 + taxes & parking/night.	Sub Total	
Reservations must be made prior to <u>December 15th</u> to receive the reduced rate.	GST 5%	
	Total	

Westin Reservations @ 1.800.937.8461. (Specify Seed Processors Group Rate)

Make all Cheques Payable to Association of Alberta Co-op Seed Cleaning Plants Ltd.

Please return form to: FAX: 1.888.446.5853. or EMAIL monica.klaas@seedprocessors.ca

Please remit payments to: Alberta Seed Processors 5030 50th Street, Lacombe, AB T4L 1W8