

## BEST MANAGEMENT PRACTICES

Plant Name & Location	Date
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The goal of this checklist is to encourage all Association facilities to operate above a minimum standard.

### DUST CONTROL SYSTEM

Cyclones and Fans (proper, operation)	Collection System (Dust Bins, Etc.).
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### FIRE CONTROL

Approved Extinguishers, Strategically Located.	Extinguishers Maintained Yearly, 6 Years & 12 Years
Extinguishers Inspected Monthly By Staff	Evacuation Plan
Fireguard Blackened Within 6 Feet Of Facility & Grass Cut Short For 20 Feet	Knowledge of location of main electricity/natural gas shut off switches/valves, or other 'kill' switches

### ELECTRICAL

Emergency Lighting.	Lighting Sufficient To Check Cleaning Operation.
Dust Proof Plugs, Overhead Lights, Drop Lights, Etc.	

### SAFETY FEATURES (guards, shields, handrails, etc.)

Cupola.	Evidence That Safety Plan Is Current
Main Floor.	Emergency Response Plan.
Basement.	Access To Personal Protective Equipment (PPE)
Record of Current Man Lift Inspection	Forklift Training (if applicable)
Ladders And Stairs.	Safety Data Sheets
Guards on yard augers.	Lock-Out Procedures for cleaning & maintenance
First Aid Kit Readily Available.	Fall Prevention, confined space procedures
Exterior Fire Escape.	Hazard Prevention Manual.

### OPERATIONAL

Has written standard operating procedures	Require Fusarium G. Testing Before Cleaning
Written Records Of Cleaned Seed & Grain on File	Operator(s) attend industry training & updates
Maintains Samples Under CSI (RSE) Regulations & for insurance purposes	Use of Grower declaration to limit liability under PBR law.
Scale is legal for trade	Electronic file back-up system
Use of "buyer beware" form to indicate screenings have no real/ implied quality parameters.	Plant Policy Regarding Acceptance Of Inferior Lots.

### HOUSEKEEPING

Plant Exterior In Good Repair.	Office area reasonably well-kept
Exterior Grounds Maintenance (Chaff Build-Up, Weeds, Etc.)	Segregated Storage Facilities For Repairs And Sundry Items

### SIGNS

Recommended to be posted in logical & appropriate places in or near the plant

Emergency Response Contact Numbers	Fusarium Poster.
"Tarp Load" Sign	Restricted Entry (Staff Only)
"No Smoking" Sign	Pesticide Storage Area, If Applicable
"Muster Point/Area"	Current Pesticide Applicators & Service Licence Posted (If applicable)
Warning "Treated Seed Is Poisonous"	

**Notes On Possible Hazards or Comments for Planned Improvement**

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The undersigned hereby certify that they personally inspected the above named plant & have contributed towards its rating

Print Name & Sign


