

BEST MANAGEMENT PRACTICES	
Plant Name & Location	Date
The goal of this checklist is to encourage all Association facilities to operate above a minimum standard.	
DUST CONTROL SYSTEM	
Cyclones and fans (proper, operation)	Collection system (dust bins, etc.)
FIRE CONTROL	
Approved extinguishers, strategically located.	Staff training on proper use of fire extinguishers
Extinguishers inspected monthly by staff	Clear access for fire response (fire lanes etc.)
Extinguishers maintained yearly, 6 years & 12 years	Evacuation plan
Fireguard blackened within 6 feet of facility & grass cut short for at least 20 feet (6.5m)	Knowledge of location of main electricity/natural gas shut off switches/valves, or other 'kill' switches
ELECTRICAL	
Emergency lighting.	Lighting sufficient to check cleaning operation.
Dust proof plugs, overhead lights, drop lights, etc.	
SAFETY FEATURES (guards, shields, handrails, etc.)	
Cupola/Head House	Evidence that safety plan is current
Main floor.	Emergency Response Plan.
Basement.	Access to personal protective equipment (PPE)
Man lift inspection: Specify date:	Forklift training, if applicable
Ladders and stairs.	Safety Data Sheets
Guards on yard augers.	Lock-out procedures for cleaning & maintenance
First aid kit readily available.	Fall prevention, confined space procedures
Exterior fire escape.	Hazard Prevention Manual.
Infectious disease mitigation plan (Covid 19)	Working alone policy/procedures
OPERATIONAL	
Has written standard operating procedures	Plant policy regarding handling of Fusarium infected lots.
Written records of cleaned seed & grain on file	Require Fusarium g. testing before and/or after cleaning
Maintains samples under CSI (RSE) regulations &/or for insurance purposes	Use of grower declaration to limit liability under PBR law.
Regular sampling procedure for ALL seed that exits premises, including exterior storage (yard bins)	Plant Policy Regarding Refusal Of Inferior Lots.
Scale is legal for trade (2yr interval)	Operator(s) Attend Industry Training & Updates
Use of "buyer beware" form to indicate screenings have no real/ implied quality parameters.	Electronic file back-up system
HOUSEKEEPING	
Plant exterior in good repair.	Office area reasonably well-kept
Exterior grounds maintenance (chaff build-up, weeds,...)	Segregated storage facilities for repairs and sundry items
Water alarms in basement areas (flood damage control)	End of day lock-up procedures (theft protection)
SIGNAGE	
Recommended to be posted in logical & appropriate places in or near the plant	
Emergency Response contact numbers	Fusarium poster.
"Tarp Load" sign	Restricted Entry (Staff Only)
"Treated Seed Is Poisonous" sign	Pesticide storage area, if applicable
"Muster Point/Area" sign	Current pesticide applicators & service licence posted, if applicable
"No Smoking" sign	
Notes on possible hazards or comments for planned improvement	

The undersigned hereby certify that they personally inspected the above named plant & have contributed towards its rating

Name & Sign _____

