



ALBERTA SEED PROCESSORS

71st Annual General Meeting

JANUARY 17–19, 2024



Double Tree by Hilton, West Edmonton,
16615 109th Avenue NW Edmonton, Alberta

71st ANNUAL MEETING INVITATION

The Provincial Board of Directors are very pleased to invite you to attend the 71st Annual General Meeting & Conference of the Alberta Seed Processors Association.

The Alberta Seed Processors Co-operative AGM & Conference is an annual gathering that unites co-operatives, suppliers and industry leaders. It provides a platform for meaningful discussions about current and future trends within the seed & agriculture industry, all while fostering valuable connections and innovative solutions.

The theme of this year's AGM is ***Thriving in Turbulent Times***. As service providers to the primary agriculture sector seed cleaning co-ops have successfully navigated the uncertainty that goes hand in hand with producing a crop. Recently however, massive swings in weather patterns, general political polarization, and unprecedented inflation have amplified the turbulence in our business environments. Nevertheless, opportunities are presenting themselves at a faster pace. It is more important than ever to network, communicate, and gain understanding of key issues and opportunities facing the industry. The focus of the agenda is to explore opportunities to build cooperative business acumen and resiliency with the goal of neutralizing the risk associated with unsettled times. Keeping with the co-operative spirit, there is a priority on networking opportunities that result in information exchange and motivation with the goal of building stronger and relevant co-operative businesses.

Registration is a great value, which includes:

- Access to the entire convention including meals, speakers, workshops, dinner theatre & trade show.
- Input regarding the operation and direction of your Association
- A welcome reception hosted by the Managers' Association
- **Select-A-Session Workshops on Wednesday afternoon (open to ALL registered attendees)**
 - Topic #1: Legal Landscape of Co-ops
 - Topic #2: Getting Serious About Safety
- Plus, there is a partner/ +one/ spouse program: registration includes access to the welcome reception meals, breaks, dinner theatre *and* has curated special activities.

Please find attached tentative agendas for both the managers, partners, & main business meetings, credential card, as well as resolution & registration forms. We sincerely hope you are able to join us. Your input is important to shape the future of our Seed Processing Association.

Register now for the upcoming conference to take advantage of this unique opportunity to gain valuable insights, learn about new trends and technologies, and network with other co-operatives & suppliers.

See You in January!

Tom Coppock, President



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Tentative Delegates Agenda

(Subject to Approval)

WEDNESDAY - JANUARY 17, 2024

9:00 am – noon **Managers Meeting:** Open to managers & invited guests

1:00 - 4:00 pm **Concurrent Professional Development Workshops**

- 1. Board Member Skill Builder** The Legal Landscape of Co-op's
- 2. Getting Serious About Safety Emergency** Response, Working Alone

Sponsored by LMC

Room TBA

Robson Ballroom

Select one of these two sessions: *(Updated, August 28, 2023)*

1. **Better Boards: Co-operative Legal Best Practises 101:**

This workshop is designed for board members and administrators of co-ops and will cover the following topics:

- Share stewardship
- Amalgamations
- Protecting your co-op from a general liability perspective
- Human Resources- employment agreements

Who should attend: Directors and anyone that holds a position on any board.

2. **Getting Serious About Safety:**

A workshop with hands-on segments addressing the following:

- Working Alone
- It's not 'just dust': particulates that kill.
- Incident Response & Reporting

Who should attend: Anyone who breathes.

7:00 pm - 12:00 am **Ice Breaker Event:** *Hosted by: Managers Association*
Entertainment, Door Prizes, Light snacks, Refreshments, No Host Bar.

4:00 pm – 7:00 pm **Registration Desk** *Conference Foyer*
Sponsored by NFP Brokers

IMPORTANT Voting credential cards must be completed and presented at registration.

7:30 pm – 11:59 pm **Ice Breaker Event:** *Logan-Palisades Ballrooms*
Hosted by: Managers Association
Entertainment, Door Prizes, Light snacks, Refreshments, No Host Bar.
Limited Edition Drink Tickets *Sponsored by ICE BREAKER SUPPORTERS*

THURSDAY - JANUARY 18, 2024



7:00 - 8:00 am	Breakfast	<i>Logan Palisades Room</i>
7:00 -noon	Registration Desk	
7:30 am	Trade Show Opens	<i>Alpine Lakes Rooms</i>
8:00 am	Annual General Meeting	<i>Robson Rundle Rooms</i>
	Call to Order – Tom Coppock, President	
	Recognition of Quorum	
	O Canada	
	Invocation	
	Greetings from Government Officials, Agriculture Industry	
	Business Meeting, including reports & formation of finance committee	
	Disposition of 2023 Resolutions	
	Auditor’s Report – Daryl Andre	
	Managers Association Report – Hugh Baier	
10:00 am	Refreshment Break & Trade Show	
10:30 am	Labour Canada Update (<i>pending confirmation</i>)	
11:00 am	GUEST SPEAKER: Ralph Wright Alberta Climate Information Service	
	<i>Ralph has managed Agriculture and Irrigations meteorological network since 2003. He has B.A. in Agriculture, and a M.Sc. in soil physics from the University of Manitoba along with a diploma in Watershed Management from Lethbridge Community College. He has worked extensively with meteorological data since 1993, producing several computer models, as well as many other products and services offered on AAI’s Alberta Climate Information Service (ACIS).</i>	
12:00 pm	Awards Luncheon	<i>Sponsored by Bayer CropScience</i> <i>OUTSTANDING SERVICE AWARD, GOLDEN KERNEL AWARDS.</i>
1:00 pm	Thought-Provoking Panel on Sustainability: (Thriving not only Surviving)	Balancing financial success with social & environmental responsibility.
2:00 pm	National Seed Industry Update	
2:30 pm	Stress Busters	
3:00 pm	Refreshment Break & Trade Show	
3:30 pm	Focus Group Discussion:	Delegates will form into groups to discuss current & future issues & opportunities
4:30 pm	Resolutions	
4:45 pm	REGION 1 & 2 ELECTIONS	<u>ALL region 1 & 2 Delegates are REQUIRED to attend</u>
5:00 pm	Annual General Meeting recess until following day	

Evening Entertainment: Mayfield Dinner Theatre: Canada Rocks, The Reboot

Sponsored by Syngenta

5:30 pm Doors Open
5:30 -7:30 pm Buffet Dinner
7:30 pm Show



The Mayfield brings back one of our most requested holiday revues to celebrate all things

Canadian...and what's not to celebrate! Our amazing cast will 're-boot' the best artists and performances of the north – Bryan Adams, Shania Twain, Celine Dion, Anne Murray, The Guess Who, Alanis Morissette, The Tragically Hip and dozens more are in tow for the biggest all-Canuck party of the year. From sea to shining sea, we honor all the things that make us uniquely Canadian. So, grab your toque, eh – and get ready for a hockey loving, time steppin', bannock baking, cod kessin', beer bangin', frozen maple syrup lickin' good time and discover why we are all so proud to be CANADIAN.

Mayfield Attendance Rules Children under 5 years of age are not permitted. Dress Code: The recommended dress code is business casual or better. Management has the right to refuse anyone admittance if their attire is not suitable.

FRIDAY – JANUARY 19, 2024

7:00 - 8:00 am **Breakfast**

7:30 am **Trade Show Opens**

8:00 am **ANNUAL MEETING Reconvenes** Election Results

8:10 am **“If We Can Do It, You Can Do It”** Show case of innovation of our members

9:15 am **Supplier Session: Showcase of New technology: Syngenta**

9:45 am **Refreshment Break & Trade Show**

10:15 am **Alberta Seed Guide Update**

10:45 am **Budget, Appointment of Auditor, Unfinished & New Business**

11:00 am **KEYNOTE SPEAKER: Laval St Germain**



Expert at turning dreams into goals into reality, Laval St. Germain knows what it takes to unzip the tent door and step out from high camp on Everest for a cold, gasping, trip to the top or to shove off the dock to row alone across the North Atlantic Ocean. Laval is the only Canadian to have climbed Mount Everest without the use of supplemental oxygen, the only person to have climbed and skied Iraq's highest peak, and the holder of the fastest ever crossing of the North Atlantic Ocean by solo ocean row boat from mainland North America to mainland Europe. Laval has climbed the highest peak on all 7 of the earth's 7 continents (the 7 Summits), and the highest peaks of more than 18 nations. Uniquely blending extreme high risk outdoor adventure with the deliberate and strict adherence to procedures, checklists and risk management inherent in an airline pilot has kept Laval alive. Laval is an acclaimed keynote speaker, with emotional and striking stories from up there above the clouds and out there beyond the ocean horizon. Hear and see what it takes to have the ability to step out way past normal, and shove off way past safe, but come back alive.

12:00 pm **Annual Meeting Adjournment**

12:00 pm **Long Service Recognition Luncheon**

Sponsored by: **BASF**

ALBERTA SEED PROCESSORS MANAGERS ASSOCIATION MEETING

Open to Managers & Invited Guests Only

Tentative MEETING AGENDA

Wednesday, January 17, 2024

Double Tree by Hilton west Edmonton

Meeting Room to be announced

- 8:30 - 9:00 am** Refreshments
- 9:00 - 10:30 am** Call to Order – President Hugh Baier
1. Additions to the Agenda
 2. Adoption of the Agenda
 3. Introduction of Manager Directors & Guests
 4. January 2023 Minutes
 - a. Business Arising from the Minutes
 6. Committee Reports
 - a. President’s Report – Hugh Baier
 - b. Secretary/Treasurer’s Report – Greg Andrews
 - c. Scholarship Report
 - d. Awards
 7. Summer Training Event Planning
 - a. Ideas for 2024: Lethbridge, Tradeshow
 8. Elections for Regions 1 & 2
 9. Safety Presentation- Enchant Plant
 10. New Business – Managing Prohibited Weeds in Screenings
- 10:30 -11:00 am** Coffee Break
11. **11:00 -11:50 am** Guest Presentations
12. Alberta Agriculture:
Seed Plant licensing update
13. Provincial Board: Update
- Noon** Adjourn
- 12:00 - 1:00 pm** Lunch
- 1:00 - 4:00 pm** Professional Development Workshops (Open to everyone)
Please refer to main agenda for details
- 4:00 – 7:30 pm** Convention Registration
- 7:00 – 11:59 pm** ICE BREAKER EVENT Hosted by: MANAGERS ASSOCIATION

PARTNER / +ONE PROGRAM



WEDNESDAY - JANUARY 17, 2024

1:00 - 4:00 pm	Concurrent Professional Development Workshops (open to all) 1. Board Member Skill Builder 2. Getting Serious About Safety <i>Refer to main agenda for details</i>	
4:00 - 7:30 pm	Registration Desk	<i>Ballroom Foyer</i>
7:30 pm - 12:00 am	Ice Breaker Event: <i>Hosted by: Managers Association</i> Entertainment, Door Prizes, Light snacks, Refreshments, No Host Bar.	

THURSDAY - JANUARY 18, 2024

7:00 - 8:00 am	Breakfast	<i>Ballroom area: Room TBA</i>
8:00- 9:00	Partners are invited to join the main meeting for the opening.	
9:30 am	Partner Program: Coffee, Introductions.	<i>Room TBA</i>
9:30- 10:00 am	Coffee, networking, open conversations	
10:00- 11:00 am	The Journey to Wellness: One Step at a Time Many of us use the beginning of a new year to renew our commitment to living a healthier lifestyle, but how often are these resolutions kept? This session will examine what wellness means and provides simple steps to help participants set their own health goals and keep them on track for achieving their personal definitions of wellness.	
11:00- 12:00 am	Under construction	
12:00 pm	Awards Luncheon <i>OUTSTANDING SERVICE AWARD & GOLDEN KERNEL AWARDS.</i>	<i>Sponsored by Bayer CropScience</i>
1:30-4:00 pm	Afternoon of networking and a creative hands-on activity	
Evening Entertainment:		<i>Sponsored by Syngenta</i>
	Mayfield Dinner Theatre Presents: <i>CANADA ROCKS, THE REBOOT</i> <i>Refer To Main Agenda for Details</i>	
5:30 pm	Doors Open	
5:30 -7:30 pm	Buffet Dinner Served	
7:30 pm	Show Commences	

FRIDAY – JANUARY 20, 2023

7:00 - 8:00 am	Breakfast	
9:45 am	Refreshment Break & Trade Show	
11:00 am	KEYNOTE SPEAKER: <i>Laval St Germain</i> <i>Refer To Main Agenda for Details</i>	
Noon	Closing Long Service Recognition Luncheon	<i>Sponsored by BASF</i>



Alberta Seed Processors RESOLUTION PROCESS

71st Annual General Meeting

January 17 – 19, 2024

To be submitted in writing prior to December 15, 2023

[Email: monica.klaas@seedprocessors.ca](mailto:monica.klaas@seedprocessors.ca)

Fax: 1 888 446 5853

BACKGROUND:

WHEREAS:

WHEREAS:

THEREFORE, BE IT RESOLVED:

Name of Seed Cleaning Co-op		Date	
MOVED BY: (name)		Signature	
SECONDED BY (name)		Signature	

Contact Information of Mover/Secunder

Mover cell number		Secunder cell number	
Mover email		Secunder email	



71st Annual General Meeting Registration Form

ALBERTA SEED PROCESSORS

January 17-19, 2024 Edmonton, AB

Registration Deadline: December 15, 2023

Submit to: admin@seedprocessors.ca or monica.klaas@seedprocessors.ca

Name of Seed Processing Co-op/Company/Organization:

Last Name	First Name	Delegate Type			If you are Staff, will you be attending the manager's meeting	Workshop Selection:		Will Definitely Attend Thursday Evening Banquet/ Dinner Theatre	Purchase extra Dinner Theatre Ticket for guest not fully registered for event \$100 (before Dec 15)	Purchase extra Luncheon Ticket for guest not fully registered for event \$35 (before Dec 15)	ALLERGIES: state all food allergies or intolerances for registered attendees & guests using meal tickets.
		Manager/ Staff	Partner/ Spouse/ +one	Guest /Sponsor		Leadership	Board Development				
example: Cool	Joe	X			N/A		1	Yes	0	0	none

Registration Instructions:
 A. Complete & submit registration form no later than Dec. 15
 B. An invoice will be issued with prepaid registration discount applied, if applicable.
 C. Invoices will be issued in early December, with payment due Dec 31.

Hotel Reservations

Remember to make your own hotel reservations! Deadline to reserve at group rate starting at \$156.00 + taxes & fees/room is December 15, 2023

Via Telephone 780-494-0821 or Toll Free at 1-855-610-8733 and ask for the ALBERTA SEED PROCESSORS ANNUAL CONFERENCE room block.

Via Website <https://www.hilton.com/en/attend-my-event/albertaseedprocessors/>